



# DC VOLUNTEER LAWYERS PROJECT

## AUCTION DONOR FORM

Thank you for contributing to our auction for our Annual Benefit to be held on April 25<sup>th</sup>, 2019. Please fill out this form so that we may properly represent, promote and acknowledge your generous donation.

DONOR INFORMATION	
Donor Name (as it should appear in event materials)	
Contact Person	
Address	
Phone	Donor Website
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DONATION INFORMATION	
Name of Donation (as it should appear in event materials)	
<input type="checkbox"/> Fair Market Value \$ _____ OR <input type="checkbox"/> "Priceless"	Expiration Date or Restrictions
Description (e.g., quantity, size, color, selling points)	
AUCTION DISPLAY & DELIVERY	
The donation is: <input type="checkbox"/> an item to be displayed at the event; OR <input type="checkbox"/> a gift certificate. Do you want to us to create a gift certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable The donation will be: <input type="checkbox"/> delivered by donor to DCVLP; OR <input type="checkbox"/> picked up by DCVLP.	By <b>April 15<sup>th</sup></b> , please send or deliver donation and display materials such as brochures to: <b>DC Volunteer Lawyers Project</b> 5335 Wisconsin Ave NW, Suite 440 Washington, DC 20015 Send images or logos to <a href="mailto:ltaylor@dcvlp.org">ltaylor@dcvlp.org</a> . <b>Questions?</b> Contact Laura Taylor, Development & Executive Assistant at (202) 885-5542 or <a href="mailto:ltaylor@dcvlp.org">ltaylor@dcvlp.org</a> .
Signed by:	
FOR OFFICE USE ONLY	
<input type="checkbox"/> Item/Cert. Received <input type="checkbox"/> Brochures/Display Received <input type="checkbox"/> Logo	Item #: _____ Category: _____

DCVLP is a 501(c)(3) charitable organization and donations are tax-deductible to the fullest extent allowed by law.

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